

FREQUENTLY ASKED QUESTIONS

What positions are available?

You can check for job openings on our website under the section titled "Jobs Available" or you can call our job line at (985) 646-4376. Available positions are also posted in the Civil Service Personnel department.

Will you accept my resume?

The City of Slidell requires that all applicants complete an application as part of the process. You may provide your resume in addition to the application. Applications may be downloaded from our website or picked up from the Civil Service Personnel department.

How long will my application be active?

Applications remain active for a period of six months. Applicants who are not contacted for testing or pre-screening within this time frame would need to reapply after the six-month period.

Applicants who have pre-screened or are tested for an open position will be placed on an eligibility list if they meet the qualifications for the position. Once a candidate's name has been placed on an eligibility list it will remain active for up to one year.

Can I apply for a position that is not currently available?

The City of Slidell does accept applications for continuously recruited positions when there is no vacancy, however, your application will only be considered if a vacancy occurs within 6 months of the date that you applied. For positions that are continuously recruited you are considered a candidate if you complete the application process and testing process and you qualify to be placed on the eligibility list. You can find an explanation of the application process on our website. Continuously recruited positions include; Laborer, Maintenance Tech, Equipment Operator, Police Officer, Communications Officer and Corrections Officer.

Do I have to take a test?

Most positions require written, skills, or practical testing. Most tests are knowledge based and require an understanding of basic skills. There are no study guides for tests given by the City of Slidell.

When do I take the test?

Testing for clerical positions is provided on an appointment basis. Computer access is limited so you may wish to schedule an appointment to ensure that there is no wait.

Testing for the Police department is scheduled six times per year. Please refer to the test calendar located on our website under Application Procedures.

Testing for all other positions is completed during the screening process for determining eligibility.

When will I know if I passed the test?

In most instances, you will know at the end of test whether you have a passing score. For announced tests your results will be posted within 72 hours of the test date.

If I don't pass when can I test again?

Applicants who wish to retest in order to qualify for a position or improve their test scores to improve their position on the eligibility list may retest after 6 months.

When are applications accepted?

For some positions, there will be an application deadline listed on the announcement for the job opening. When an application deadline is imposed then all applications must arrive in the Civil Service Personnel department by 4:00 p.m. of the deadline date.

Applications are accepted for all other positions from 8:00 a.m. to 11:30 a.m. and 12:30 p.m. to 4:00 p.m. Monday –Friday. Applicants that wish to complete an application in the Civil Service Personnel department must arrive by 3:30 p.m. in order to complete the application during office hours.

Where is the Civil Service Personnel Office?

The office is located at 1330 Bayou Lane Building 102. The trailer is physically located in the Government Trailer Complex between Pennsylvania St and West Hall. The Government Trailer Complex is bordered by Bayou Lane and Front Street.