



Department of Building Safety
1330 Bayou Lane, Suite 106
Slidell, La. 70460
Telephone (985) 646-4323 Fax (985) 646-6117

APPLICATION FOR CERTIFICATE OF OCCUPANCY

Name of Business _____

Address of Business _____

Owner of Business _____

Type of Business _____

Phone Number of Business _____

Building Owner _____

Address of Owner _____

Phone Number of Owner _____

Name of Previous Business at This Location _____

Length of Vacancy _____

I understand that no sign can be constructed, erected, installed, structurally altered, changed or relocated before a sign permit is issued.

If you intend to alter, renovate, repair, or add to the building or unit, which you will occupy, a Building Permit must be obtained prior to construction.

NOTE: There is a \$ 30.00 fee for inspection and issuance of the Certificate of Occupancy when it is determined that an inspection is required.

Applicant

Date

For Office Use Only

Inspection Required: Yes _____

Receipt # _____

No _____

C/O # _____

Reviewed By

Date